

# Southeastern Academy Charter School

## Minutes

### Board of Directors Meeting

DATE: Tuesday, March 17, 2015

LOCATION: Southeastern Academy Charter School Gymnasium

Board Members Present: Alvin Ivey, Chairman  
John Taylor, Treasurer  
Dave Allen  
Brian English  
Sara Benson  
Jay Britt  
Lori Blackley  
Caroline Jolicoeur  
Brooks Oliver  
Gail McLean

Board Members Absent: Tim Locklear  
Tiffany Powers

Also Present: Kristen Stone, Head of School  
Lisa Ard, Secretary  
Chris Zeigler, Finance

- I. **Call to order:** 6:30 p.m. by Chairman Alvin Ivey
- II. **Roll Call:** Made by Alvin Ivey, recorded by Lisa Ard. Those present represent a quorum of the board. Alvin welcomed everyone in attendance. Minutes from January 20<sup>th</sup> was presented and approved; Lori Blackley made the motion and Sara Benson seconded. February's board meeting was cancelled due to inclement weather throughout the month of February.
- III. **Agenda:** Reviewed and adopted for open session
- IV. **Finances:**

Chris Zeigler updated on finances, went over a quick overview of budget (see attached). Recently received check for Robeson County for the past 5 months. Received four quotes for replacing shingles on café. Price quotes are for both shingles and metal. Roof has a few bad spots that need wood replaced, included in price quote. Would like to be done during Easter break. Board member questioned type of metal that will be used? Need to get more information to discuss further at next board meeting; also need to look at budget to determine which was to go, shingles vs metal. LB&A stated that expense can be paid with state funds, money is available. Need to wait until the summer to do the repairs. Chris also discussed price quotes on new lockers (see attached), several lockers are damaged and binders do not fit. New lockers are 15 x 15 compared to 12 x 12. Board members will look at lockers after meeting and will discuss at next board meeting. Alvin discussed the need to prioritize projects needed at the school, need to make a decision about DOT widening the entrance at the front of the school. Does the problem still exist, or is it better now that the school has added a second bus? Is the school ready for the project of reconstructing the traffic flow coming into the school parking lot, especially if DOT may be paying for the new turning lane?? Chris suggested that we should repair what we have and maintain before any new major changes. Alvin stated that DOT plans can be altered, do not have to do what they suggested, something that the board definitely needs to think about before anything is decided, need to start thinking about the future of the school and growth.

## **V. Old Business:**

John Taylor discussed D & O coverage for all staff members, quote originally received was \$7,000, new quote for same coverage is approximately \$3,000.

Sara Benson recommends board's approval to hire Lisa Stella as legal consultant (see attached). Tom Miller highly recommends. Alvin questioned if policy committee has met to discuss, really need someone with legal background to review school policies in great detail.

Important to keep the school in compliance, need to clean up policies and employee contracts. Board agreed on "Option B" (see attached), Dave made a motion to approve and Jay seconded; all in favor.

Kristen reported figures on open enrollment, as of today 117 new students have applied, see attached sheet for breakdown for each grade.

Jason Spangler updated the board on OPTS, financial statement attached. Committee structure for next year, need budget, would like to see each teacher receive \$250 for miscellaneous classroom expenses to use as they see fit. Auction committee consists of approximately 15-20 volunteers. Steering committee consists of Jen Whitley, Lisa Ard & Jason Spangler; other committees established for silent, live, sponsors, etc. Everything seems to be running smoothly. Letter going out to all sponsors as soon as possible with information on goals for auction.

Need to raise at least \$52K after expenses to add a smart board to every classroom. Silent auction will be held here at the school on May 5, 6 & 7<sup>th</sup>. Live auction will be at Candy Sue's on Friday, May 15<sup>th</sup>. SeA is the only public school that does not have smart boards. Alvin asked if not enough money raised how do you determine who receives a smart board and who does not? Would be up to administration to make that determination, who would get the most use on a daily basis? Would also like to see books in every classroom so students can take home with them. Parent discussed that books are not a concern to her would like to see more technology added. Teacher concerned with classroom not having materials needed to teach students, need to submit a list to principal. Brooks made a motion for auction to raise \$52,000 after expenses for smart boards and Dave seconded; all members in favor.

Lori would like to see all parents donate in some way and come together to raise money, especially since we are no longer a private school and parents do not have to pay tuition.

**VI. New Business/Information Items:**

Kristen reviewed school report card scores and comparisons (see attached), Southeastern Academy received a “B”, very pleased. EOG Math 74/EOG Reading 70, exceeded growth.

Jr. Beta Club Convention in Greensboro: Division 2 2<sup>nd</sup> Place Science Jonathan Gordon/Division 1 2<sup>nd</sup> Place Preston Johnson/Division 1 1<sup>st</sup> Place English Language Arts Rachel Gordon/Division 1 3<sup>rd</sup> Place Social Studies Lizzie Williamson/Division 1 2<sup>nd</sup> Place Math Kaelan Mulroy. Very pleased with all students that attended.

Five Southeastern Academy students recently competed at the District 4 Regional Science Fair hosted by the University of North Carolina at Pembroke. Logan Lowery placed second in the Junior Physics Division with his project titled “Hey Soda, Cool Down”. Logan’s project will advance to the State Science Fair which will take place on March 27<sup>th</sup> & 28<sup>th</sup> at Meredith College in Raleigh.

Reading 3D K-3: K- 68% at or above grade level, 1<sup>st</sup> grade-76% at or above grade level, 2<sup>nd</sup> grade-61% at or above grade level, 3<sup>rd</sup> grade-87% at or above grade level. Every child has shown growth in every class. Supplemental Retirement-401K or 403B would like to offer to teachers, teachers that came from public school had option. No liability to school, volunteer program. John made a motion to offer to teachers and Jay seconded; all in favor.

Staff training: Teacher workday was a staff development day. Teacher’s received credit.

Five teachers attended the UNC Charlotte Teacher to Teacher Conference, all day session.

Ms. Ard attended powerschool training in Greensboro for a 3 day session.

Ms. Stone also attended a 2 day Charter School Conference in Greensboro.

Ms. Stone has been checking into updating the schools website. A parent that has 2 children that attend SeA met with Richard & Kristen to discuss options and prices. New design would cost approximately \$3,600. Board asked to view websites that she has designed before making a decision.

**VII. Parent Concerns:**

No parent concerns.

**Adjournment:** The next meeting of the Board of Directors of Southeastern Academy Charter School is scheduled for Tuesday, April 21, 2015 @ 6:30 p.m. at the school.