

# Southeastern Academy Charter School

## Minutes

### Board of Directors Meeting

DATE: Tuesday, July 15, 2014

LOCATION: Southeastern Academy Charter School Gymnasium

Board Members Present: Eddie Musselwhite, Chairman  
Alvin Ivey, Treasurer  
Brian English  
Gail McLean  
Sara Benson  
David Allen  
John Taylor  
Elliott Williamson  
Rhonda Locklear

Board Members Absent: Brooks Oliver  
Tiffany Powers

Also Present: Kristen Stone, Head of School  
Lisa Ard, Secretary  
Chris Zeigler, Finance

**\*\*CLOSED SESSION-6-6:30 pm---**Approval of personnel for next year

- I. **Call to order:** 6:30 p.m. by Chairman Eddie Musselwhite
- II. **Roll Call:** Made by Eddie Musselwhite, recorded by Lisa Ard. Those present represent a quorum of the board. Minutes from June 10, 2014 was presented and approved; Dave Allen made the motion and Alvin Ivey seconded.
- III. **Agenda:** Reviewed and adopted for open session
- IV. **Old Business:** Kristen Stone  
-Kindergarten classroom will remain in the same room/waiting on estimate to make room larger with a few renovations.

-Final selection for hiring Curriculum Specialist/Teacher Assistants/Receptionist has been made (see attachment). Will send out email to all parents.

--Sara Benson proposed a motion to the board to vote on Technology Donation Policy (see attached). Eddie made a motion to adopt policy effective immediately; Dave Allen made a motion to approve said policy, Gail McLean seconded. All in favor. Sara also proposed to the board "Parent Support Organization Policy" (see attached); would like this policy approved in order to start OPTS for the beginning of the school year. Question whether to form a separate non-profit, separate tax filings?? Policy approved by Gail McLean & Alvin Ivey seconded. All approved. Run under SeA for tax filings, etc. for now. Final policy to discuss is "Attendance Policy" (see attached). Reviewed policy in detail, discussion concerning "how many excused or unexcused absences allowed before expulsion?" Changes will be made to policy (see attached new policy), once changes have been made John approved policy, Dave Allen seconded. All in favor.

**V. Financial Report:** Alvin Ivey

Eddie Musselwhite opened discussion-preliminary budget has been finalized.

Alvin Ivey stated that state money has been spent from 2013-2014 school year. State will release a % of funds by end of week, first draw for the 2014-2015 school year. Still looking for a second bus. Email has been sent out to all parents, as of right now 83 students interested in riding the bus. One bus holds approx. 45 students. Alvin called several counties, most will be receiving their new buses in mid-August, which means old buses will not come available until about the time school is starting. Might have to get by with just 1 bus for the first week or two of school. Price to purchase a used bus is \$3,500 – 5,000—school have allocated \$6,000 in the budget. Chris Zeigler mentioned wait list from last year 25-30 students on list. Eddie suggested waiting on second bus until August; definitely see the need to purchase second bus; will also help out with traffic issues in the morning & afternoon. Chris/Kristen will inquire about lottery for bus or same students from last year will have priority??? Will check with office of charter schools. Parent did have a concern about her child riding on bus this year, did not seem fair to have a lottery for students that had a seat on bus last year. If her child did not get a seat on bus the first day of school then she would have to send him elsewhere. Board assured her that a second bus would be

purchased to accommodate all students that are on list; may not happen the first day of school.

**VI. Information Items: Kristen Stone**

--Kindergarten will start the first week staggered. All students will start on Monday, then Tuesday, Wednesday, Thursday & Friday the first 5 of the alphabet will attend and so on. This will help the teacher to access each student individually.

--Open House is scheduled for Thursday, August 21<sup>st</sup> from 4-7 pm.  
Looking forward to a great school year.

**VII. Parent Concern: Eddie Musselwhite**

--Bus concern as previously mentioned. Mrs. Stone will check with Charter on how to handle.

**Adjournment:** The next meeting of the Board of Directors of Southeastern Academy Charter School will be August 19, 2014 @ 6:30 p.m. at the school. Board meetings every third Tuesday instead on second Tuesday.