

# Southeastern Academy Charter School

## Minutes

### Board of Directors Meeting

DATE: Tuesday, December 16, 2014

LOCATION: Southeastern Academy Charter School Gymnasium

Board Members Present: Alvin Ivey, Chairman  
Dave Allen  
Tim Locklear  
Brian English  
Sara Benson  
Jay Britt  
Lori Blackley  
Caroline Jolicoeur

Board Members Absent: John Taylor, Treasurer  
Gail McLean  
Brooks Oliver  
Tiffany Powers

Also Present: Kristen Stone, Head of School  
Lisa Ard, Secretary  
Chris Zeigler, Finance

Guest: Thomas Miller, Leadership Coach & Teacher  
Leaders Building Leaders  
(Virtual Board Member Boot Camp)

- I. **Call to order:** 6:30 p.m. by Chairman Alvin Ivey
- II. **Roll Call:** Made by Alvin Ivey, recorded by Lisa Ard. Those present represent a quorum of the board. Alvin welcomed everyone in attendance along with Thomas Miller, Leadership Coach & Teacher (Leaders Building Leaders). Minutes from October 21<sup>st</sup> & November 5<sup>th</sup> was presented and approved; Jay Britt made the motion and Dave Allen seconded.
- III. **Agenda:** Reviewed and adopted for open session
- IV. **Finances:**

Chris Zeigler updated on finances, the following items will need to be adjusted or moved within the budget; bus driver salary, athletic funds, field trips/auction/split teacher assistant & media coordinator. Will look at next year items and move accordingly. Bank fees not added. Add building repairs to supplies and materials. Buddy McLean about complete with audit, he will attend next board meeting to discuss. Had a question on loan on building, working on that. Pleased with everything that he has received.

Alvin had a question about expansion fund, showing \$63K? Was initially \$74K? Believe it is now \$55K?

Working on estimates on Jill Britt's room, presently heating with space heaters. Room attached to hers would like to use for meeting room. Leak over room. Receiving bids for new shingles on her room and café. Shingles vs metal roof. Should have final figures by next board meeting.

- V. **Old Business:**

Alvin talked about OPTS Bylaws was approved by all board members. Jason Spangler rewrote Parent/Teacher Bylaws.

Michaela Thompson (OPTS President) reported that OPTS has raised between \$10 – 13K this year so far. Auction tentative date is March 7<sup>th</sup> which is a Saturday. Would like to have it at Candy Sues this year. Hand out tickets for a limit of 2 drinks that is included in price of tickets. Would like to see a sub-committee formed. Need to have goals and terms. Also would like to nominate an auction treasurer. Chili cook-off

is the same day, thought this would keep people in the area for that evening to attend auction. Dave Allen though Saturday may be a tough day for people to attend, with other weekend commitments. Auction date difficult time to put together after the holidays. Would like to lock in date for March 21<sup>st</sup>. No further discussion about date until after holiday break.

Working on Parent Night at Candy Sues January 15<sup>th</sup>, oysters will be included in price of ticket. More information to follow after holiday break. Also working a dance-a-thon in February.

Board discussed that it would be a good idea to have an auction committee. Michaela nominated Lisa Ard as co-chair of auction committee. Gail McLean and Caroline Jolicoeur as committee members; also Jay Britt audit committee.

Sara Benson updated us on Grievance Policy (see attached for changes); everything highlighted is already in the policy. Added steps 1 & 2— teacher conference then conference with principal. Shorten from 30 days to 10 days. Dave made a motion to approve, Tim Locklear seconded; all in favor to approve.

#### **VI. New Business/Parent Concerns:**

Lori Blackley presented a sample of a new logo for Southeastern Academy Charter (see attached). Symbolizes old Southeastern Academy and new Southeastern Academy Charter joining as one. Comment made that plus (+) sign looks more like a cross. Suggested that the students have a part in designing new school logo. Kristen will talk to art teacher after the holidays and start working on a new design, will have more designs at February board meeting.

Kristen informed board of \$1,000 donation made by the new Walmart on 41. Ms. Whitely wrote the grant to receive the money for reference materials in the media center. Kristen very much appreciates all the hard work OPTS has done thus far, “Souper” lunch for the staff was a huge hit. A heartfelt thank you to Mr. Smith for all his hard work on the school campus, he donated new straw and cut back bushes. Looks great!!

Alvin touched on the status of Website Committee, updated basketball scores. Kristen looking for whole page to add to website.

Lori working on templates for all policies to update handbook.

Lisa Ard updated board on athletics and basketball team walked in Christmas Parade along with cheerleaders, great day!

Only parent concern was in reference to added security at the school. Would like to see a gate on the far right of school, that would completely close in the school grounds.

**Adjournment:** The next meeting of the Board of Directors of Southeastern Academy Charter School is scheduled for Tuesday, January 20, 2015 @ 6:30 p.m. at the school.